

**2017 Council  
Minutes of Meeting  
August 8, 2017  
6:30 PM**

**Present:** Pastor Joe, Jim Fields, Marlene Evans, Bob Cook, Jerome Williams, Amber Ernst, Denny Crutcher and Gail Garrison.

Denny Crutcher opened meeting with prayer and Council read our Relational Covenant.

**Meeting Called to Order:** We began our meeting at 6:30 PM by discussing Chapter 7 of “The Emotionally Healthy Leader”. Actual meeting began at 7:15 PM.

**Minute Approvals:** Gail Garrison

- Jim Fields made a motion to approve meeting minutes for July 11, 2017 as submitted, second by Pastor Joe. Motion carried with no objections.

**Good God Moments:** Denny Crutcher

- Denny Crutcher shared that the book “The Emotionally Healthy Leader” has been his for the month as he has been able to share and have very good conversations with his co-workers on a monthly basis.
- Jim Fields shared that Pastor Joe’s message on Sunday was his moment for the month.
- Pastor Joe shared that he has been doing pre-marital counseling with a couple that isn’t part of our church but will be married here.
- Pastor Joe has also shared that he has been spending time with his behind neighbors and that they are getting closer.
- Denny Crutcher shared that he will be officiating the wedding of Scott Roark’s daughter Allie. He is very excited and looking forward to sharing this experience with her family.
- Amber Ernst shared Elliott’s job has been a blessing and he now is an assistant manager. She also shared that Keara is going to have a sibling.
- Jerome Williams shared that his brother who lives here has glaucoma and cataracts. His eye has been bothering him recently and a blood vessel broke in the eye and the pressure in that eye has gone down in one eye.
- Jerome Williams shared that he now works fewer hours in the office but that the last time he was there he saw one of his co-workers that has cancer and she shared that her cancer is in remission.
- Pastor Joe shared that Lee Olson is doing very well, his body is no better but his spirit is very much better.
- Bob Cook shared that there are two new people that do not come to our church coming to the Bible study in Revelations.

### **Action Items:**

- All Action Items were updated.

### **Financial Report:** Art T. to Council via email on 08/03/17

- Giving for the month was \$47,201, which is \$6,676 higher than budget for 2017 and \$10,578 higher than July 2016. On a year-to-date basis giving through July 31st totals \$326,296, which is \$42,618 higher than budget for 2017 and \$43,561 higher than 2016.
- Total expenses for the month were \$37,543, which is \$3,026 under budget, largely due to under-budget Facilities Maintenance & Operation expenses and under-budget Program & Operation expenses partially offset by over-budget Mission Outreach expenses. Mission Outreach is over budget due to over-budget giving for the month.
- On a year-to-date basis, total expenses are \$251,555, which is \$32,417 under budget due to the Duke settlement (\$4,000) received in February and under-budget spending in all categories.
- Note that an “External Ministry Fund” has been set up as dictated by the 2017 Budget. Each month 1% of our tithes and offerings will be placed in this fund.
- The general fund surplus at July 31st, is \$241,530 which is an increase of \$75,934 versus the balance at December 31, 2016.
- The Food Pantry Fund has been renamed “CCC Pantry Fund” to recognize that the fund included donations for both food and non-food items.

### **Financial Summary –** Denny Crutcher

- No questions this month.

### **Ministry Reports – Issues**

- Pastors Report
  - No questions
- Treasurers Report
  - No questions
- Christian Formation
  - No questions
- Adult Ministries
  - No questions
- Giving
  - No questions
- Stewardship and Properties
  - Bob Cook shared that they are taking bids for new carpet in the sanctuary and narthex.
- Evangelism, Missions and Outreach
  - No questions.
- Worship Committee

- No questions

### **Old/Unfinished Business**

- No old business at this time

### **New Business**

#### **Audit Update** – Jerome Williams

- Art Tucker joined our meeting as a guest to share his views from the presentations from the two CPA firms that were contacted regarding our Audit. Both Jim Fields and Jerome Williams were also in attendance for bot presentations and also shared their views and suggestions.
- They discussed both firm’s abilities to perform an “Agreed Upon Procedure Audit” for us as well as the anticipated cost. Art explained that a full audit would require us to make major changes to how our books are kept and the cost would be significantly more. Our books are kept on a pretty much cash basis. Both firms anticipate that it would take 2-3 weeks to complete the audit once we make our decision.
- Both firms have provided references and after references have been checked, Jerome Williams, Jim Fields and Art Tucker will make the decision regarding which firm will handle our audit.

#### **July External Tithe** – Denny Crutcher

- Discussion regarding giving our July External Tithe to Grace Church Louisville is assist in their Back to School Bash.
- Pastor Joe will make sure that Grace Church gets the money in time for their outreach.

Pastor Joe made a motion to send our July External Tithe to Grace Church Louisville, second by Jerome Williams. Motion carried with no objections.

#### **CCW Discussion** – Denny Crutcher

- Council has prayed for a clear answer to this situation and as yet we are still torn. It was brought up that we can just leave it as it is but this is still making a decision.
- If we decide to leave things as they are, we still would not post a sign as this is just putting a target on our facility.
- Discussion continued but given the fact that there is not a clear consensus regarding this issue that would warrant us to make a change to our current policies, no changes will be made to our policies.
- Bob Cook feels that all of us should be here to make this kind of decision.
- We are not comfortable making a decision unless both Barb Martin and Susan Zaffiro were able to give their input prior to a decision.

- Denny will call Barb Martin to get her feelings regarding this and if needed we can talk again in September. We all are aware of how Susan Feels regarding this issue.

### **EMO Discussion** – Gail Garrison

- Denny Crutcher asked how Patrice McCracken knew about all of these things even though she is no longer head of EMO. Gail Garrison explained that these were either things she had in the works prior to her resignation or due to her connection with the Fairfield School liaison Marlene Mang.
- Gail shared that the flag equipment is downstairs in the storeroom. Refund check from baseball has been received by Elliott Ernst, he will check with Art Tucker to make sure it gets back into the EMO budget line. Patrice also told Gail that most of the school supplies as well as the calculators and earbuds have already been given to Marlene Mang.
- Patrice McCracken also has made contact with a young woman from Springdale who had a fire. Her name is Kristen Shepherd and she has an eight year old and a six month old baby. She does have a job that pays \$9.00 per hour but needs a place to live as well as gas money to get to work as well as to find a new home.
- Patrice would like us to use a portion of the EMO Emergency Fund to help this young lady get back on her feet. Patrice also gave her the Family Promise contact information so she could see if they could help her.
- Pastor Joe shared that he is inclined to give her some gift cards, gas cards, Wal-Mart cards, etc. to help her get back on her feet. Marlene Evans suggested that perhaps we should consider doling this money out over two months.
- Bob Cook suggested that we initially give her \$500 and if still in need give an additional \$500 the following month.

Pastor Joe made a motion to allocate \$500 from the EMO Emergency Fund to Kristen Shepherd via Patrice McCracken, Jerome Williams made the second. Motion carried with no objections.

### **Property Manager** – Denny Crutcher

- Denny Crutcher has had a complaint that Bob Cook is spending too much time at the church.
- Bob Cook shared a handout that Charlie Garrison shared with him. (See Handout)
- We then discussed to possibility of hiring a Properties Manager that would be available to help manage the facility as well as be available to meet with the different contract workers to get bids, etc. This person would also be available to handle those emergency situations as they arise.
- Pastor Joe likes option number three the best, but not to necessarily also replace the person who handles the janitorial services. This will also still allow us to use volunteers within the church for some of the services.
- Council suggested that we should aim for the 2018 budget but we will need additional information regarding the costs and time requirements for this part time staff position.
- Bob Cook will check to see what the cost and hours needed on a weekly/monthly basis for this type of position will be and bring them to us next month.

## **Other Business**

- Denny Crutcher voiced his concerns regarding focus and remembering things since his stroke. He wonders if he should be here but he really wants to be here and he wonders if any of us felt he should resign from Council. All of us told him he should not feel this way as he is a very important part of our team. We all told him that we would help in any way we can.
- Pastor Joe was asked to be part of a Leadership Cohort and he will be involved in three retreats next year, he will not be gone any Sundays in order participate in this

Amber Ernst closed our meeting in prayer and Denny Crutcher adjourned our meeting at 9:37 PM.

Next Regular Council meeting – September 12, 2017 - New starting time is 6:30PM

September Lock-up – Susan Zaffiro

Minutes Submitted by:

Gail Garrison

Recording Secretary

## **Action Items**

No.	Activity	Responsibility	Status	Comments	Due Date
1	Background Checks for New Hires	Susan Zaffiro	Open	In process, second draft by next month.	09/12/17
2	CPA for audit	Jerome Williams	Open	Checking References	09/12/17
3	Youth Volunteers	Denny Crutcher	Closed	Denominational guidelines for volunteers working with children	08/09/17
4	Congregational Meeting	Denny Crutcher	Closed	Will be September 17 after church service	08/09/17

5	Care Calls and Prayer	Jerome Williams	Closed	Divide Congregation for care Calls and prayer	07/11/17
6	Congregational Meeting Agenda	Denny Crutcher	Closed	Add Denominational Meeting Budget Line increase to agenda	08/09/17
7	EMO changes	Pastor Joe	Open	Proposal for what Council position might look like going forward	09/12/17
8					
9					
10					