

**2019 Council  
Minutes of Meeting  
October 8, 2019  
6:30 p.m.**

**Present:** Bob Cook, Denny Crutcher, Marlene Evans, Nancy Heim, Carolyn Maschmeyer, Pastor John Robinson, Jerome Williams, and Susan Zaffiro

**Meeting Called to Order/Opening Prayer:** Denny Crutcher opened the meeting with prayer

**Relational Covenant:** The Relational Covenant was read by Jerome.

**Good God Moments:**

- Susan shared that the story of our church's visit to the mosque in West Chester that Carissa led and wrote about has been shared all around the country through *Sojourners* magazine and social media, inspiring at least two other congregations to also reach out to Muslims in their communities.
- Marlene went to Ethan's grandparents' day at school where his teacher mentioned that he prays for his students every morning which touched Marlene.
- Bob reported that Donna's son-in-law had a heart attack in August, but he's improving enough that they are planning to send him home for rehab.

**Minutes Approval:**

- Carolyn made a motion to approve September minutes. Jerome seconded. Motion carried.

**Ministry Reports – Issues**

- Pastor's Report
  - No questions
- Treasurer's Report
  - No questions
- Christian Formation
  - No questions
- Adult Ministries
  - No questions
- Giving
  - No questions
- Stewardship and Properties
  - No questions
- Evangelism, Missions and Outreach
  - No questions
- Worship Committee
  - No questions

### **Financial Report:**

- No questions

### **Action Items:**

See below

### **Special Guest**

- Art Tucker attended the meeting to discuss the proposed budget for 2020. Several line items were discussed and decisions were made regarding the 2020 budget. The budget will be presented at the stewardship lunch on November 3.

### **New Business**

- (1) Jerome made a motion to give the September council donation to the Community Program for Recovery this month. Denny seconded. Motion carried.
- (2) Denny made a motion for the September church plant donation be sent to Federated Covenant Church in Dowagiac, Mich. Susan seconded. Motion carried.
- (3) Electronic giving method: Still waiting on a number needed from the state to get started on the electronic giving.
- (4) Conference expenses for family and worship – Rebecca gave us a budget number for professional development (attending D6 conference, for example) for her position and Council approved it.
- (5) Job description for staff – Pastor Don, along with the SRC, discussed changes in staff job descriptions, some of which had gone back several years. We discussed the verbiage, particularly of the use of “pastor” to describe the position Family Pastor which some council members felt was not an accurate word to use based on their definition of “pastor.”
- (6) Secretary plans – We decided to wait on hiring a permanent secretary until Pastor Steve is here so he can have input. Meanwhile, Irene Somers will be filling in that role as secretary. Carolyn made a motion to increase the substitute secretary rate to \$12. Bob seconded. Motion carried.
- (7) Ashley’s pay – based on past practices, Susan made a motion that we continue to pay Ashley’s salary while she is on maternity leave (planned four weeks). Nancy seconded. Motion carried. Amber will be leading worship while Ashley is on leave.
- (8) Confirmation/Automatic Church Membership – membership is not automatic with confirmation, but should be encouraged as part of the confirmation class.
- (9) Denny has a handout for all of us from George about disbursement forms. He will put it in our mail folders.

Marlene closed the meeting with prayer.

Minutes Submitted by:

Susan Zaffiro

Recording Secretary

## Action Items

No.	Activity	Responsibility	Status	Comments	Due Date
1	Children and Youth Ministry Manual	Rebecca	Open	Rebecca is doing final edits and then it will be finished!	10/30/19
6	SubSplash app review	Susan	Open	Review app for grammatical/style errors	10/30/19
7	Worship computer	Ashley	Open	Ashley has identified what she needs for a computer. They are also going to go back to a previous software for worship.	10/30/19
8	Sanctuary projectors	Ashley and Pastor John	Open	Ashley needs to buy the new projector and the company will set it up. Bob approves the amount out of repair and replacement.	10/30/19
	Internal audit	Jerome	Open	Internal audit	11/12/19
	Gift for Gase family	Marlene	Open	Gift basket for the Adam Gase family	10/30/19

