

**2018 Council
Minutes of Meeting
February 13, 2018
7 PM**

Present: Denny Crutcher, Jim Fields, Jerome Williams, Susan Zaffiro, Rebecca Homan, Marlene Evans, Cindy Davis, and Art Tucker (for a short time).

Art Tucker

- Art and Jerome brought to Council suggestions from Kirsch CPA group that did our procedures review last fall. These included being more diligent about providing receipts and making sure receipts include the business purpose. They also noted that there were some outstanding checks. Art will reissue replacement checks and/or report outstanding checks to Ohio's Unclaimed Funds if necessary.
- Council discussed how often to do these standard-operating-procedures reviews. Denny made a motion that we have such a review done every three years. Jerome seconded. Motion was approved.
- Jerome will also begin the yearly internal financial review process since Art let us know that the records are now available.
- Before he left, Council thanked Art for his on-going work and expertise and let him know how much we appreciate him.

Meeting Called to Order:

Denny read the Relational Covenant

Denny said that a church member contacted him feeling that CCC is under spiritual attack given all the sickness our membership has experienced. She recommended a time of corporate prayer. Denny said he would contact Chuck Welsh, who leads the Tuesday night prayer group, to organize a time for the whole church to pray together.

Good God Moments:

- Rebecca talked about Midwinter Conference and what a wonderful and affirming experience it was for her, particularly since the denomination is committed to intergenerational ministry which is one of her passions. She also mentioned the great time spent with the youth group at Strength to Stand in January.
- Cindy mentioned the great time she was able to have recently with her extended family. Also, she is hoping to see her sister who lives in Japan this summer since her aunt has volunteered to pay for the plane fare since Cindy's sister is very ill.
- Denny said that, in an attempt to contact Marlene, he reached Diana Gase who was just in the process of trying to call someone from church to tell us about the stroke that Ed had just suffered. Seems like a great God moment that he called her by "accident" right when she needed to reach someone.

Minute Approvals: Susan Zaffiro

- Cindy made a motion to approve meeting minutes for January 9, 2018, as submitted, second by Jim. Minutes approved with no corrections.
- Cindy made a motion to approve meeting minutes from the closed meeting on January 31, 2018, as submitted. Seconded by Jerome. Minutes approved with no corrections.

Ministry Reports – Issues

- Pastor's Report
 - No questions
- Treasurer's Report
 - No questions
- Christian Formation
 - No questions
- Adult Ministries
 - No questions
- Giving
 - No questions
- Stewardship and Properties
 - No questions
- Evangelism, Missions and Outreach
 - No questions.
- Worship Committee
 - No questions

Financial Report:

- No questions

Action Items:

- See below

New Business

1. **January Tithe** – Rebecca suggested Servants in Fellowship. They work primarily in Haiti building houses and with a school. The ministry is based in Fredericksburg, OH
Motion to give our January tithe to Servants in Fellowship by Denny. Second by Marlene.
Motion carried.
2. **Worship Leader** – Denny announced on Sunday that Ashley Gase will fill in as worship leader while Amber is on maternity leave and then take over as worship leader once Amber and Elliott move for Elliott's work. Both Amber and Ashley will be paid while Amber is on maternity leave.
3. **Council Pictures** – Bob will bring his camera on Sunday to take pictures to put up on the wall over the mailboxes for new members and those who would like a new photo.

4. **Council Retreat** – rather than a Saturday retreat, we will do a fun social evening as a way of bonding and team building. Email suggestions to one another.
5. **Marriage Class** – There would be a \$100 cost for the church to do a marriage seminar called The Art of Marriage. We could partner with other churches. Cost would come out of Adult Ministries. Rebecca, Marlene, and Erin will discuss what needs to happen and get back to Council.
6. **Office Concerns** – Regina has brought forward some concerns in a letter to Denny. She doesn't think there's enough money in her office budget for all the needs there and also doesn't feel that the Council is communicating enough with the office. She asks that Council members work better to keep to deadlines and that the recording secretary would let her know dates for Council events as soon as possible. Denny will talk to Bob about her budget concerns and talk with Regina about her other concerns.
7. **Non-food Pantry** – Chester and Judy Dowers report that they has been very active giving to those in need. Procter and Gamble has donated many personal care items. Marlene Meng at the Fairfield Schools is our contact. Cindy brought up a place called ReSource where non-profits can get items at greatly reduced prices. She thinks this might be a good place for the Non-food Pantry to get items. Cindy will contact Chester and Judy about looking it.
8. **Louisville Covenant Church needs** – One Church in Louisville is moving into a new space and has many needs, particularly for their nursery. We discussed donating some tables and chairs that we have in storage. Denny will also talk with Art about how to access the Youth Group surplus to help outfit their nursery.

Monthly Lock up Schedule

January – Bob
February – Susan
March – Cindy
April – Marlene
May – Jerome
June – Bob
July – Denny
August – Cindy
September – Jim
October – the unknown CF person
November – Denny
December - Jerome

Other Business

- Rebecca provided handouts from the training on child abuse and prevention training from last Saturday. Seven people attended and she would like more to attend. The training was very well received. Another session of the training will be offered in the fall.

Marlene closed our meeting in prayer. Denny Crutcher adjourned the meeting.

February door locking duties: Susan Zaffiro

Minutes Submitted by:

Susan Zaffiro

Recording Secretary

Action Items

| No. | Activity | Responsibility | Status | Comments | Due Date |
|-----|---------------------------------|----------------|--------|--|-----------|
| 1 | Background Checks for New Hires | Rebecca Homan | Open | Rebecca Homan gave each Council member a copy of the Children and Youth Ministry Manual which included background check information for us to review | 3/13/18 |
| 2 | Police Officer visit | Fred Guthrie | Open | Fred will contact Springdale police officer to meet with Council, they will call Jim Jacobs | 3/13/18 |
| 3 | Paying down mortgage | Denny Crutcher | Open | Council discussed with Art the ramifications about paying more money on our mortgage. We will discuss further via email and bring the idea before the congregation in March. | 3/13/2018 |
| 4 | Church Plant | Marlene Evans | Open | Contact Hope City Covenant Church in Richmond, KY (church plant) to see | 3/13/2018 |

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| | | | | what their needs are. | |
| 5 | Christian Formation | Denny Crutcher and Rebecca | Open | Someone is considering the position and will meet with Rebecca to talk about what the position would involve and make a decision. | 3/13/2018 |
| 6 | Congregational Internal Financial Review | Jerome Williams | Open | Jerome will select two people to do it. | 4-10-2018 |
| 7 | Corporate Prayer | Denny Crutcher | Open | Denny will contact Chuck Welsh about having a time of corporate worship to pray for our church. | 3/13/2018 |
| 8 | | | | | |